



## Niagara Orleans Regional Land Improvement Corporation (NORLIC)

### Meeting Minutes – October 28, 2022

A meeting of the Niagara Orleans Regional Land Improvement Corporation was held at 9 a.m. on October 28, 2022 at the Orleans County Administration Building, 14016 Route 31 West, Albion, New York 14411

#### **Board of Directors:**

Richard Updegrove – Chairman  
Michael Casale – Board Member  
Rob DePaolo – Board Member  
Kevin Forma – Board Member (Via Webex)  
Lynne M. Johnson – Board Member  
Brian Smith – Vice Chairman (Via Webex)  
Christopher Voccio – Board Member

#### **Officers:**

Andrea Klyczek – Executive Director  
Amy Fisk – Treasurer

#### **Staff:**

Katherine Alexander - Attorney  
Matthew Chavez - Project Manager  
Jacquiline Minicucci – Recording Secretary  
Jack Welch – Orleans County

- 1-2. **Welcome Remarks/Roll:** The meeting was called to order at 9:18 a.m. by Chairman Updegrove.
3. **Approval of Minutes:**
  - A motion to approve minutes from the September 23, 2022 NORLIC meeting as submitted by Jacqueline Minicucci was made by Mr. Casale, seconded by Mr. DePaolo. Unanimous. Carried
4. **Financial Report:** Mrs. Minicucci provided the board members with expense reports and checking account balance information.

#### **Action Items:**

5. **PARIS Budget:** Mrs. Minicucci provided an overview of the 2023 PARIS Budget as required by New York State. A motion for approval was made by Mr. DePaolo, seconded by Mr. Voccio. Unanimous. Carried.
6. **1331 Willow Avenue, Niagara Falls:** Mr. Chavez gave the board an overview of the property condition. The four-bedroom, one bathroom house was inspected and found to be in good condition. Development of this property will assist in the stabilization of the neighborhood. Repairs are needed to the roof and there is water damage in the bathroom. Bids will be obtained to remove debris prior to marketing. A motion to accept the property located at 1331 Willow Avenue was made by Mr. Voccio and seconded by Mr. Forma. Unanimous. Carried.

7. 1129 Niagara Avenue, Niagara Falls: Mr. Chavez stated that the brick home is located in a declining neighborhood and is adjacent to a property owned by Community Missions. The roof is in need of repair and the building has been exposed to the elements causing water damage. The home was previously a one family but has been converted to multi-family. Mr. Forma will inquire if there are any available tax credits if the property is restored to a one family dwelling. The building may have historic significance. Mr. Chavez will research the historic status of the building which may provide developer tax credits. A motion to accept the property located at 1129 Niagara Avenue was made by Mr. Voccio and seconded by Mr. Forma. Unanimous. Carried.
  
8. 1418 Robinson Ct: Mr. Chavez informed the board that the property is being presented as a donation to the landbank by the Adams family. Two vacant parcels that are owned by a development company surround the property. There is some residential in the neighborhood. The board discussed that redevelopment of the parcel may be difficult. A community garden was discussed. Mr. Voccio stated he would reach out to the Niagara Street Business Association to see if there is an interest. A motion to table the acceptance of 1418 Robinson Ct. was made by Mr. Casale and seconded by Mr. Updegrave. Unanimous. Carried.

**New Business:** Nothing to Report

**Attorney Business:** Nothing to Report

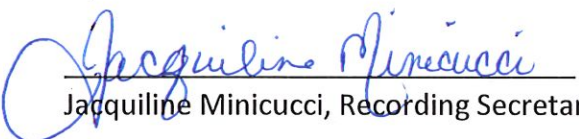
**Other Business:**

- Mr. Chavez stated that a housing study was being conducted by LISC Western New York and Niagara University. The landbank has been asked to participate. Mr. Chavez will contact LISC regarding the possibility of further collaboration for home stabilization.
- Chairman Updegrave requested Mr. Chavez compile a list of local development grants, programs and possible tax incentives offered by municipalities to be used for marketing purposes.

**Adjournment:**

A motion to adjourn the meeting at 10:05 a.m. was made by Chairman Updegrave, seconded by Mr. Casale. Unanimous. Carried.

Respectfully Submitted,

  
Jacquiline Minicucci, Recording Secretary