



Niagara Orleans Regional Land Improvement Corporation (NORLIC)

Meeting Minutes – October 23, 2020

A meeting of the Niagara Orleans Regional Land Improvement Corporation was held at 9 a.m. on October 23, 2020 at the Orleans County Administration Building 14016 Route 31 West, Albion, New York 14411

Board of Directors:

Richard Updegrove – Chairman
Brian Smith – Vice Chairman (via conference)
Kyle Andrews – Board Member (via conference)
Michael Casale – Board Member
Rob DePaolo – Board Member
Lynne M. Johnson- Board Member

Absent:

Thomas DeSantis – Board Member

Officers:

Andrea Klyczek – Executive Director
Amy Fisk – Treasurer (via conference)
Jacquiline Minicucci – Recording Secretary

Others in Attendance:

John Ottaviano – Attorney (via conference)
Jack Welch – Orleans County

1-2. **Welcome Remarks/Roll:** The meeting was called to order at 9:08 a.m.

3. **Approval of Minutes:**

A motion to approve the minutes from the September 25, 2020 NORLIC meeting as submitted by Jacquiline Minicucci was made by Mr. Smith, seconded by Mr. DePaolo. Ayes 6, Noes 0. Motion Passed.

Action Items:

4. **PARIS Budget** – Ms. Klyczek reviewed the annual PARIS Budget. The board had no concerns. A motion to approve the 2021 PARIS Budget was made by Mr. DePaolo, seconded by Mr. Casale. Ayes 6, Noes 0. Motion Passed.

5. **Norco Property Acquisition** – Ms. Fisk reviewed the correspondence received by the board regarding FMC's request to acquire the delinquent tax liens on five vacant parcels. FMC is being held responsible for remediation of contaminants by DEC, therefore, FMC needs to acquire control of the former Norco properties. Mr. Ottaviano stated that the property can be transferred from the County to NORLIC then FMC without assigning liability to NORLIC. A motion for approval was made by Mr. Smith, seconded by Mr. Andrews. Ayes 6, Noes 0. Motion Passed.

Attorney Business: – J. Ottaviano

- a.) Annual Performance Review Summary – Results from board members indicated that Ms. Klyczek exceeded all performance benchmarks.
- b.) 162 Vandervoort – Mr. Ottaviano is preparing closing documents.
- c.) 544 E. State St. – Orleans County is in the process of foreclosing on the property to eliminate the tax lien. Once deed is obtained, Mr. Ottaviano can complete the sale.
- d.) 440 & 462 Tenth St. – New deeds have been prepared and transfers filed to return the properties to the City of Niagara Falls.

10. **Adjournment:** A motion to adjourn the meeting at 9:55 a.m. was made by Mr. Updegrave, seconded by Mr. Smith. Ayes 6, Noes 0. Motion Passed.


Jacquiline Minicucci, Recording Secretary