



## Niagara Orleans Regional Land Improvement Corporation (NORLIC)

### Meeting Minutes – June 28, 2019

A meeting of the Niagara Orleans Regional Land Improvement Corporation was held at 9 am on June 28, 2019 at the Samuel M. Ferraro Center for Economic Development, 6311 Inducon Corporate Drive, Sanborn, NY.

#### **Board of Directors:**

Richard Updegrove – Chairman (Niagara Co.)                      Brian Smith – Vice Chairman (Lockport)  
Tom DeSantis – Secretary (Niagara Falls)                      Rob DePaolo – Board Member (N. Tonawanda)  
Lynne M. Johnson- Board Member (via phone- Orleans County)  
Michael Casale – Board Member

#### **Officers:**

Andrea Klyczek – President (Niagara Co.)  
Amy Fisk – Treasurer (Niagara Co.)  
Jacquiline Minicucci – Recording Secretary (Niagara Co.)

#### **Others in Attendance:**

Tom Burgasser - Attorney (Niagara Co.)  
John Ottaviano – Attorney  
Charles Nesbitt (via phone – Orleans Co.)

#### 1-2. **Welcome Remarks/Roll:**

#### 3. **Approval of Minutes:**

- A motion to approve the minutes from the May 31, 2019 NORLIC meeting minutes as submitted by Andrea Klyczek was made by Mr. Casale, seconded by Mr. DeSantis. Ayes, 6. Noes, 0. Motion Passed.

#### **Action Items:**

#### 4. **162 Vandervoort Street:**

- The board reviewed the purchase applications and agreed to award the sale to the highest bidder that will owner occupy. A motion to approve the sale of 162 Vandervoort St. to Samuel Yemane was made by Mr. DePaolo and seconded by Mr. Casale. Ayes, 6. Noes, 0. Motion Passed.

#### 5. **601 Moore Street:**

- Ms. Johnson reviewed the status of the property stating that it is a good candidate for a single-family rehabilitation in a good neighborhood.
- Chairman Updegrove requested that Ms. Klyczek contact a realtor for the Orleans County property that will accept the current board approved payment structure.
- A motion to accept 601 Moore into the landbank was made by Ms. Johnson, seconded by Mr. Smith. Ayes, 6. Noes, 0. Motion Passed.

### **New Business:**

- Ms. Klyczek stated that an RFP went out for Rehabilitation Management and Oversight Services with a response due date of June 26, 2019. One response was received from Belmont Housing. The board requested that Ms. Klyczek forward a copy of the RFP with a synopsis for their review.
  
- Ms. Fisk informed the board that the Phase II fieldwork has been completed for the Haseley Drive property and the lab results of the debris found on site is pending. Ms. Klyczek stated that the Landbank grant funding will cover the testing expenses. Once testing results are obtained, the in rem process can move forward.
  
- Property Updates: (J. Ottaviano)
  - a.) 429 Roger Avenue – Property closing was June 25, 2019
  - b.) 171 Niagara Street – Property closing in process
  - c.) 511 – 9<sup>th</sup> Street – Property deed received, closing process to begin
  - d.) 417 Ferry Avenue – No information received as of today's meeting

### **Other Business:**

- Ms. Klyczek stated that the Vandervoort property was shown by realtors to 38 prospective buyers.
- Mr. DePaolo informed the board that a site visit was conducted at 250 Miller Street and the rehabilitation work is complete.
- Chairman Updegrove stated that there is a need to educate municipalities on the purpose of the Landbank. Mr. Smith suggested the possibility of holding a one-day workshop. Ms. Klyczek will start the process of creating an event agenda for board review.

### **Adjournment:**

A motion to adjourn the meeting at 9:28 a.m. was made by Mr. Casale, seconded by Mr. Smith. Ayes, 6. Noes, 0. Motion Passed.

*Minutes respectively submitted by: Jacqueline Minicucci*