



Niagara Orleans Regional Land Improvement Corporation (NORLIC)

Meeting Minutes – June 28, 2024

A meeting of the Niagara Orleans Regional Land Improvement Corporation was held at 9 a.m. on June 28, 2024 at Samuel M. Ferraro Center For Economic Development, Sanborn, New York.

- 1-2. Welcome Remarks/Roll: The meeting was called to order at 9:05 a.m. by Chairman Updegrove.

Board of Directors:

Richard Updegrove – Chairman
Christopher Voccio – Vice Chairman
Michael Casale – Board Member
Rob DePaolo – Board Member
Kevin Forma – Board Member (Via Webex)
Lynn Johnson – Board Member (Via Webex)
Heather Peck – Board Member

Officers:

Andrea Klyczek – Executive Director
Amy Schifferli – Treasurer (Absent)

Staff:

Katherine Alexander – Attorney (Absent)
Matthew Chavez - Project Manager
Jacquiline Minicucci – Recording Secretary
Jack Welch – Orleans County (Absent)

Guests:

Chris Bindeman & Quinten Koch, Rodriguez Construction Group

3. Approval of Minutes:
A motion to approve minutes from the May 31, 2024 NORLIC meeting as submitted by Jacqueline Minicucci was made by Mr. Voccio, seconded by Mr. Casale. Ayes 7, Noes 0. Carried.
4. Financial Report: Mrs. Minicucci reviewed expenses and provided the board with current financial statements. No concerns noted.

Presentation:

5. Chris Bindeman and Quinten Koch of Rodriguez Construction Group provided an overview of the procedures utilized in obtaining bids from contractors for stabilization projects. The board was provided with bid summaries and a scope of work for the current projects in process.

Action Items:

6. 6 Ashley Place, Lockport, NY Disposition:
Demolition is complete, the grass seed has been applied. The adjacent parcel owner, Anthony Stashak, has agreed to a purchase price of \$1,200. Mr. Stashak had concerns regarding the grading on the property and has requested a letter from the City of Lockport stating that the property is code compliant. Mr. Chavez will obtain the letter. A motion to sell the parcel to Mr. Stashak was made by Mr. Updegrove and seconded by Mr. Voccio. Ayes 7, Noes 0, Carried.

Project Manager Update: M. Chavez

- 1.) Niagara University Housing Study: The study has been completed. Board members will be provided with a copy of the report.
- 2.) 2010 Main Street, Niagara Falls: Rodriguez Group is working with contractors to develop stabilization plans and obtain quotes. LiRo Engineers will complete the Phase I environmental review.
- 3.) 78 Bridge Street, North Tonawanda: Demolition of existing tower structure is proposed. LiRo Engineers will be conducting an environmental review prior to proceeding due to possible site contaminants.
- 4.) Lockport Projects: Mr. Chavez is working with the City of Lockport to identify possible projects from their in-rem property list.

Attorney Business: No Report

Other Business: No Report

New Business: No report.

Adjournment:

A motion to adjourn the meeting at 9:28 a.m. was made by Mr. Voccio, seconded by Mr. Casale. Ayes 7, Noes 0. Carried.

Respectfully Submitted,


Jacquiline Minicucci, Recording Secretary